葵涌循道中學
Kwai Chung Methodist College
地址：新界葵涌麗瑤邨華瑤路
Address : Wah Yiu Road, Lai Yiu Estate, Kwai Chung, N.T.
電話 Tel：2745 0010　傳真 Fax：2310 8900　網址 Website：www.kcmc.edu.hk

中一自行分配學位(2027-2028) - 申請須知

Application Information for S1 Discretionary Places Allocation (2027-2028)

(一) 申請日期 Application Period

本年度的申請日期為 2027 年 1 月 4 日(星期一)至 1 月 18 日(星期一)。
4th January, 2027 (Mon) to 18th January, 2027 (Mon)

(二) 申請辦法 Application Procedures

方法一 Method 1

1. 申請者可親臨本校(校務處)索取申請表，亦可於本校網頁下載申請表格(網址：**http://www.kcmc.edu.hk**)。
The Application Form for the S1 Discretionary Places can be obtained from the **General Office** of our school or downloaded from our school's website **http://www.kcmc.edu.hk**.

2. 申請者須填妥申請表，並**必須連同**以下文件交回本校，以便辦理手續：
Applicants must submit the completed Application Form **TOGETHER WITH** the following documents :
   - 教育局印製的「中一自行分配學位申請表」(內附有「教育局存根」、「學校存根」及「家長存根」)
     Completed "Application Form for S1 Discretionary Place" issued by the Education Bureau (EDB)
   - 小學五、六年級成績表副本
     Copies of the School Reports for Primary 5 and 6
   - 身份證副本
     Copy of Hong Kong Identity Card
   - 其他附加資料 (如證書或獎狀等，尺寸不超出 A4)
     Other relevant documents (certificates and awards not bigger than A4 size)
   - 回郵信封兩個，信封面須清楚寫上學生姓名、住址及貼上足夠郵資($2.4)的郵票。
     2 self-addressed (with the name and address of the applicant) and stamped ($2.4) envelopes.
   - 申請人不須提交推薦信
     Recommendation letter(s) is / are not required.

3. 申請者可於上述申請日期內將申請表及有關文件交回校務處。
Applicants can submit the completed Application Forms, together with the above documents to the General Office within the application period.

接後頁 Next Page

方法二 Method 2

申請者亦可透過教育局「中一派位電子平台」遞交申請。申請者仍須將方法一第 2 點中提及的有關文件於上述申請日期限期前交回本校。有關詳情，可掃瞄下方的二維碼，瀏覽教育局的「中一派位電子平台」家長指南。

Applicants can also submit Secondary One Discretionary Place applications through the SSPA e-Platform. Applicants must still submit the above documents mentioned in Point 2 of Method 1 to the General office within the application period. For more details, you can scan the QR code below to browse the SSPA e-Platform Parent's Guide of the EDB.

English 繁體中文 简体中文

(三) 收生準則比重 Admission Criteria

學業成績 Academic achievements	40%
操行 Conduct	30%
聯課活動/服務表現 Performance in co-curricular activities and services	15%
面試表現 Interview performance	15%

(四) 面試安排 Interview Arrangements

1. 所有申請學生將獲邀參與面試，日期為**2027年3月13日(星期六)**，詳情將另行通知。
   All applicants will be invited for an interview on **13th March, 2027 (Sat)**. Details will be announced later.
2. 內容：溝通技巧/應對、禮儀、常識、體藝才能、校內外服務等。
   Content: Communication skills/responses, etiquette, general knowledge, talent in sports and arts, services inside and outside school, etc.

(五) 名額 Number of S.1 Discretionary Places

中一自行分配學額名額為 40 個。

In this forthcoming academic year, our school offers 40 S1 Discretionary Places.

(六) 查詢 Enquiries

若有任何查詢，歡迎瀏覽本校網頁或致電 2745 0010 與陳小姐聯絡。

Should you have any enquiries, please visit our school's website or contact Ms. Chan at 2745 0010 for further details.

(七) 申請結果 Application Results

1. 獲取錄學生的家長將於 2027 年 3 月 31 日(星期三)收到書面及電話通知有關取錄結果。

   Parents of successful Discretionary Places applicants will receive a written notification and a phone call about their children's admission into the school's Successful List for Discretionary Places on 31st March, 2027 (Wed).

2. 自行分配學位階段的最終派位結果將於 2027 年 7 月 6 日(星期二)與統一派位結果一併公佈。

   The application results will be released together with the results of the Central Allocation Scheme by the EDB on 6th July, 2027 (Tue).

(八) 關於「個人資料」之處理 Handling of Personal Information

關於申請表格所提供的「個人資料」，只用作申請本校中一學位之用途，並會向教育局呈交。除非獲得 閣下 同意，此等資料不會向第三者披露。在完成中一收生程序後，此等資料將予銷毀。

The information collected in the application form is for the purpose of applying for admission to Secondary One places in this school only. We will submit the data collected to the EDB. None of this information will be disclosed to any other parties without your consent. Upon completion of the admission procedures, all the personal information collected will be destroyed.

葵涌循道中學
Kwai Chung Methodist College
2027-2028 年度中一自行分配學位申請表
Application Form for S.1 Discretionary Places, 2027-2028

申請學生資料
Personal Particulars of Applicant

英文姓名 Name in English	性別 Sex	年齡 Age	學生近照 Recent Photo
中文姓名 Name in Chinese	宗教 Religion	教會 Denomination	
出生日期 (日/月/年) Date of Birth (DD/ MM/ YY) / /	身份證號碼 HKID No.		
	出生地點 Place of Birth		
住宅電話 Home Telephone No.	手提電話 Mobile Phone No.		

住宅地址 Residential Address	中文 Chinese		
	英文 English		
是否有兄弟姊妹在本校就讀？ Any siblings who are currently studying at our school? ☐ 否 No ☐ 是, 請填兄弟姊妹姓名 Yes, please state his/her name	兄弟姊妹姓名 Name of Brother / Sister	關係 Relationship	班別 Class

來港定居日期 (日/月/年) (如非本港出生者必須填寫) Date of Commencement of Residence (DD/ MM/ YY) / /	家中使用語言 Spoken Language at Home

推介人 Referrer： ☐ 教育局 (EDB) ☐ 小學推介 Referral by Primary School ☐ 其他 Others：_____

曾就讀中 / 小學資料 Previous Education (in descending chronological order)

學校名稱 Previous School(s)	最高別級 Highest Level Attained	就讀年份 Year(s) of Study	
		由 From	至 To

小學六年級 / 最近一年的操行及學業成績
Conduct and Academic Achievements in Primary 6 / Most Recent Academic Year

中文 Chinese	英文 English	數學 Mathematics	操行 Conduct

下一頁 Next page

課外活動 Extra-curricular Activities

年份 Year	班級 Grade	活動 Activities

家長或監護人資料 Personal Particulars of Parents / Guardian

	父親 Father	母親 Mother	監護人 (如適用) Guardian (if any)
英文姓名 Name in English			
中文姓名 Name in Chinese			
與申請人關係 Relationship			
職業 Occupation			
國籍 Nationality			
手提電話 Mobile Phone No.			
住宅地址及電話（與學生同住者毋須填寫） Residential Address & Phone No. (if not living with applicant)			

校方聲明 Declaration by the School

- 申請表及所有附件上的資料只作是次入學遴選之用，遴選完成後將會被銷毀。
  All information provided in the application form and other attachments will be used for admission purpose only. They will be destroyed after completion of the admission process.
- 所有遞交文件恕不歸還。
  All documents submitted will not be returned.
- 遴選準則主要根據申請表上的資料及申請人的面試表現。
  Selection will be based mainly on the information provided and the applicant's performance during the interview.

本人(等)證明本人提供之各項資料及文件均屬詳實。
I/We confirm that the information and the documents which I/We have provided are true and complete.
備註：申請人於交回表格時**必須**同時呈交身份證和**成績表**作檢核。
Remark: The completed application form must be submitted with HKID card and school reports for checking purposes.

家長 / 監護人姓名 (請寫正楷) Parent's / Guardian's Name (Block Letter)	家長 / 監護人簽署 Parent's / Guardian's Signature	日期 Date

由學校填寫 For school use only

收表日期：_____ 負責收表職員姓名及簽署：_____(　　)

第一次面試老師姓名及簽署：_____(　　) 第二次面試老師姓名及簽署：_____(　　)

☐ 安排第 1 次面試 日期：_____ 時間：_____ ☐ 未獲安排面試 負責人簽署：_____(　　)	☐ 安排第 2 次面試 日期：_____ 時間：_____ ☐ 未獲安排第 2 次面試 負責人簽署：_____(　　)	面試結果：☐ 取錄 ☐ 未能取錄 班別：_____ ; X1：_____ ; X2： _____ ; M1：☐ 修讀 ☐ 不修讀